



17150 Waterloo
 Grosse Pointe, MI 48230
 313.885.4600
 www.neighborhoodclub.org

BIRTHDAY PARTY RESERVATION FORM

Parent/Guardian's Name: _____

Party Date: _____

Child's Name/Age: _____

Party Time (check one):

Saturday, 1:00-3:00pm

Sunday, 1:00-3:00pm

Address: _____

Phone: _____

Email: _____

Pure Fun Pool Party Package:

Includes one hour in the pool and one hour celebration in the Community Room! Table coverings and a "HappyBirthday" sign are included. Please provide your own supplies: food, beverages, plates, utensils, etc. Don't forget the matches for the birthday candles! No catering companies or food trucks, please.

Family Member \$150

of Guests _____

Non-Member \$225

(Seating for 20 guests, maximum 30 guests)

Table Covering Colors (select up to two colors) Blue Red Pink Purple Green

This application is not valid until authorized by the Neighborhood Club and signed below as acknowledgment and agreement to all the terms and conditions. Payment is due in full at the time of booking. Refunds will not be issued for parties canceled within one week of the party date. All parties end in the Community Room. All rules and adult/child ratios must be followed while using the building, including parents directly supervising children in the water. The Community Room can only be reserved for Birthday Parties from September - May.

I acknowledge that I have read and/or received a copy of the "Rules and Expectations of All Attendees" sheet and agree to have all attendees abide by those listed as well as any other requests made by Neighborhood Club employees during my event. I understand that participation in any available activity and use of the equipment and facilities within the Neighborhood Club is at my sole discretion and judgment and at my guest's own risk. Both I and my guests will appropriately and safely limit his/her activities, to take into account his/her physical condition. I hereby voluntarily release and hold harmless the Neighborhood Club from all liability for all types of damages, losses, and injuries, including death, whether foreseeable or not, sustained by me or my guests while participating, watching, and traveling to or from the facility. I understand and agree to the terms and conditions of the facility policies.

Signature: _____

Date: _____

OFFICE USE ONLY

1st Approval Initials: _____

2nd Approval Initials: _____

Total Amount Due: _____

Total Amount Paid: _____

Payment Type: CC Check # _____ Cash

Employee Initials: _____

Receipt Number: _____

Updated Dec. 22, 2021

Rules and Expectations of Hosts and Guests

To make this a special experience for you, your guests and staff, please observe with the following guidelines:

- Please arrive no more than 20 minutes before your party's start time to make any final touches to the room and to greet guests. You have 20-minutes after the party's end-time to clean up.
- Decorations may not be hung on the walls, but you may use suction cups and hang decorations on the windows.
- Party times cannot be extended.
- Include Members of the facility in your total number of guests. The room holds approximately 20 people seated, with a room capacity of 30.
- Please direct all questions to the Party Coordinator during the event. If your Coordinator is not present, please ask the front desk to page them over the intercom.
- Please, no catering companies or food trucks as space is limited. You are responsible for accommodating for allergies of guests and ensuring your food is properly prepared for consumption. The Neighborhood Club is not responsible for any food-borne illness or allergic reactions. Party hosts are fully liable for the health of their guests.
- Alcohol is not allowed in the Neighborhood Club. Those who are suspected of drinking will be asked to leave the facility.
- Review the Pool Rules and Aquatic Age Guidelines

Please understand that accidents do happen in the pool and the Neighborhood Club will do everything in its power to make your party enjoyable should you not be able to use the swimming facility.

POOL RULES

- Parental supervision is required.
- For party guests 3-8 years of age, they must have parental supervision IN the water. If parents will not be in the water, they must wear a Coast Guard Approved lifejacket, stay in the zero depth and 3ft sections, or pass the swim test.
- Non-potty trained children must wear a swim diaper and please make sure all children use the restroom before entering the water. If any children are wearing a diaper, please check it often and immediately remove child if they have a bowel movement in the diaper.
- Guests who are ill, have open sores, rashes, or an infectious condition are not permitted in the pool.
- Party guests will share the pool during Family Swim.
- Please do not bring glass containers, food or beverages on the pool deck.
- No outside toys are permitted in the pool. We provide noodles, beach balls and have a splash area for children.
- Please review all pool rules before using the facility. Rules will be enforced by the lifeguards for the safety of our guests and members. Some rules include: no running, no diving, no roughhousing, no shoes on deck, no slapping noodles on the water and please do not go into the lap lanes.
- Children are welcome to use the entire pool with the exception of the 5 foot area, marked by a floating buoy. For children to go past this point, they must be at least 5 feet tall or pass the Neighborhood Club Swim Test (jumping into the 5 foot end of the pool, surfacing and swimming a length to the other end of the pool).
- Please email your guest list with first and last names to kara@neighborhoodclub.org if you would like us to pre-check if they have passed the Neighborhood Club Swim Test prior to the party.

AQUATIC AGE GUIDELINES

Age 14 and Older: full, unsupervised use after completing a scheduled orientation, along with a signed parent consent form (available in the Fitness Center)

Age 9-13 (During Family Swim) Child may swim without a Parent/Supervisor* present. To enter the 5' section of the pool, children must pass a Neighborhood Club swim test, or wear a Coast Guard approved life jacket.

Age 3-8 (During Family Swim) Parent/Supervisor* must remain in the pool area at all times AND: in the water directly supervising the child, unless the child is wearing a Coast Guard approved life jacket, or has passed a Neighborhood Club swim test.

Age 0-2: Parent/Supervisor must be in the water directly supervising the child.

Thank you and have a wonderful celebration!

Questions? Contact Richard - richard@neighborhoodclub.org or 313.885.4600, ext. 11